

# ABFCS CANDIDATE APPLICATION CHECKLIST (2019)

Applicant Name: \_\_\_\_\_ Route to Certification via \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## General Requirements

- Signed and Application
- Applicant Photo (Two Passport Type Photographs)
- Copy of current M.D. or D.O. License
- Proof of Valid ACLS at time of Application (Copy of Valid Card Required)
- Affidavit Regarding Clear and Unrestricted Licensure (Does not apply to applicant with a MD)
- Initial Certification by an approved board
- Verification of Hospital Operating Room Privileges \_\_\_\_\_ OR, Approved Accredited Facility (See Credentialing Requirements) OR Note, if all procedures under local anesthesia or oral sedation only (Requires Special Review)
- Letters of Reference (4 Required)
  - Chairperson of Residency OR Dept. Chief of Current Hospital Facility
  - ABFCS Diplomate
  - Director of Cosmetic Surgery Fellowship (mandatory if applicable)
  - (1 or 2) Practicing Physician
- Copy of Core Certification from ABMS/AOA/RCPS/ABOMS
- Copy of Curriculum Vitae
- AMA, AOA or FCVS Physician Profile Ordered by Applicant
- Application Fee \$500.00 payable upon submission of application - Payment by check:  (Check No.)\_\_\_\_ or Credit Card:
- Examination Fee – Payment by Check:  (Check No.)\_\_\_\_ or Credit Card:   
Written Only (\$1,500.00) \_\_\_\_\_ Oral Only (\$1,500.00) \_\_\_\_\_ Written and Oral (\$3,000.00) \_\_\_\_\_

Note: Examination fees are payable upon approval of application and certificate fees are payable upon successful completion of examination process.

## Routes to Certification

- Choose One of the Following Routes to Certification:
  - Experience
  - Fellowship
  - Non AACS Fellowship Route

### AACS Fellowship Route

- Verification of Satisfactory Completion of Facial (or Approved General) Cosmetic Fellowship from AACS
- Case log from Fellowship verifying completion of a minimum of 125 Facial Cosmetic Procedures. Indicate Number of Years ( ) and type of Fellowship (Facial or Approved General) \_\_\_\_\_
- If Fellowship case log showing applicant as surgeon, assistant surgeon or co-surgeon is less than 125 Major Facial procedures were documented then the applicant must document an additional 50 major Facial Cosmetic Surgery procedures as primary surgeon/post fellowship
- Proof of a minimum of 100 Category 1 CME credits in Facial Cosmetic Surgery (Required only if Fellowship Program was completed more than 3 years prior to the date of the application (see Credentialing Requirements))

**Non – AACS Fellowship Route**  
**(Two Tier Process)**

**Tier One**

- \$450.00 Petition for Equivalency Fee in addition to \$500.00 Application Fee
- Recommendation letter from Fellowship Director attesting to dates and training in Facial Cosmetic Surgery or certification of the non AACS Fellowship; & Documented Surgical Log
- Surgical Operative Logs during fellowship training. Facial Cosmetic training must meet minimal guidelines set forth in AACS GUIDELINES FOR CLINICAL FELLOWSHIP TRAINING IN FACIAL COSMETIC SURGERY

**Tier Two (Assuming Tier One Approved)**

- 50 Operative Reports of Major Facial Cosmetic Surgery cases with publication quality before and After photographs
- Proof of a minimum of 100 Category 1 CME credits in Facial Cosmetic Surgery(Required only if Fellowship Program was completed more than 3 years prior to the date of the application (see Credentialing Requirements)

**Experience Route**

- Proof of a minimum of 100 Category 1 CME credits in Cosmetic Surgery (see Surgical Log Guidelines)
- Case Log Documenting a minimum of 200 Major Facial Cosmetic Procedures (see Surgical Log Guidelines)
- Typed Operative Reports documenting 100 Major Facial Cosmetic Surgery procedures, 50 of said procedures to include before and after photographs (**Photocopies are NOT ACCEPTABLE**) performed over the 3 year period prior to the date of the examination application. The procedures submitted must come from the 200 procedures described in III(A)(3). (see Surgical Log Guidelines)

